

F. No. P.29/5/2020/NSS/DTE/
Government of India
Ministry of Youth Affairs & Sports
DIRECTORATE OF NSS
12/11, Jamnagar House, New Delhi-110011

Dated : 16.12.2020

Quotation for photography/videography during Republic Day Parade Camp, 2021

Directorate of NSS, Ministry of Youth Affairs & Sports, Government of India is organizing NSS Republic Day Parade Camp, 2021 from 1 – 31 January, 2021 at New Delhi. In this camp, 200 NSS Volunteers, 15 Programme Officers and 15 Officials will be participating.

2. In this context, quotation are invited for providing photography/videography services during the camp on the following terms & conditions :-

- (a) Proof of two years experience in photography/videography in any organization.
- (b) Copy of Income Tax return filed i.e. A.Y. 2020-21.
- (c) Original CD/DVD and still photographs mounted in Album/video will be handed over by the contractor
- (d) Photographer/Videographer will take the coverage from 1 – 31 January, 2021.
- (e) A demand Draft/bankers cheque of Rs. 5,000/- (Rupees five thousand only) as earnest money deposit drawn on any nationalized bank in favour of “**Accounts Officer, PAO (Sports)**”. Name and address should be written on the reverse side of the DD/Bankers cheque. DD/Bankers Cheque should be kept in the separate envelop attached with technical bid.
- (f) All the photographs/videos taken during the Republic Day Parade Camp will be the sole property of NSS. No photographs/videos will be sold to the RD camp participants or any outsiders. Violation of this clause will invite blacklisting of the firm and current contract would be immediately cancelled and EMD forfeited.

3. The bid may be given in one sealed envelope, superscripted “**Tender for photography/videography.**” and the tender should be submitted in two separate sealed cover/envelop in two parts as under :-

- (a) First sealed envelop should be submitted for Technical bid (as per Annexure-I). It should contain all technical details i.e. **EMD, copy of I. Tax return file i.e. A.Y. 2020-21, experience, etc.**

- (b) Second sealed cover should be submitted for rates (as per Annexure-II).

4. Financial Bids of only those firms/vendors will be opened who are found eligible in Technical Bid.

5. The contract can be terminated by this Office at any time without assigning any reason, if the work of the contractor is found unsatisfactory. In this respect, the decision of the Office shall be final and binding on the Contractors.



6. No denial will be accepted from the firm after the contract is awarded to the firm. In case of such denial earnest money will be forfeited and the name of firm will be blacklisted.
7. Quotation in sealed cover should reach to this office by 2.00 PM on 23.12.2020. The quotation will be opened on the same day at 3.00 PM or any subsequent day/time in the presence of bidders or their authorized representative.

Yours faithfully



(Dr. Kamal Kumar Kar)
Assistant Programme Adviser

Encl: as above

REPUBLIC DAY PARADE CAMP, 2021
TECHNICAL BID FOR PHOTOGRAPHY/VIDEOGRAPHY

Sl. No.	Particulars		
1	Name of Firm/vendors		
2	Address		
3	Contact No.	(O) : (M) :	
4	E-mail Address		
5	PAN No.		
6	Service Tax No.		
7	TAN/TIN No. (if any)		
8	Enclosures (Technical Details)	Experience	Yes/No
		EMD	Yes/No
		I. Tax Return filed A.Y. 2020-21	Yes/No

(Signature of the Authorized Person)

(Seal)

REPUBLIC DAY PARADE CAMP, 2021
RATES FOR PHOTOGRAPHY/VIDEOGRAPHY

To

Director
Directorate of NSS
12/11, Jamnagar House, New Delhi

Sir,

In response to your letter No. F. No. P.29/5/2020/NSS/DTE/ dated 16.12.2020, calling sealed tenders for Photography/Videography services during NSS Republic Day Parade Camp, 2021, we quote our rates as under :-

Photography

Particulars	Rate (in Rs.)			Tax (if any)
Photography Charges (per day)				
Print rate per copy	Size 5x7	Size 10x12	Size 12x18	
Album charges				

Videography

Particulars	Rate (in Rs.)	Tax (if any)
Videography charges (per day)		
DVD making Charges (1 hrs) - (Full HD)		
Editing charges (1 hrs) - (Full HD)		

We agree to abide by the terms & conditions unconditionally as given in the above referred letter.

(Signature of the Authorized Person)

(Seal)