


TENDER NOTICE

TENDER NOTICE FOR TRANSPORT SERVICE (BUS – NON AC SEMI DELUX) DURING REPUBLIC DAY PARADE CAMP, 2023 TO BE HELD FROM 1-31 JANUARY, 2023

Information Sheet/Critical Date Sheet

Date of Tender Publishing	9 th December, 2022 at 1000 hrs
Date & time of document download start	9 th December, 2022 at 1000 hrs
Seek clarification start date & time	9 th December, 2022 at 1000 hrs
Seek clarification end date & time	13 th December, 2022 at 1700 hrs
Bid submission start date & time	9 th December, 2022 at 1000 hrs
Bid submission closing date & time	14 th December, 2022 at 1700 hrs
Technical Bid opening date, time & venue	16 th December, 2022 at 1500 hrs. Director, Directorate of NSS Ground Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001 Ph-23363324
Bid Submission	Online at eprocure.gov.in/eprocure/app
Expected date, Time & Venue of Financial Bid Opening	19 th December, 2022 at 1200 hrs. Director, Directorate of NSS Ground Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001 Ph-23363324
Details of Contact person	Assistant Programme Adviser Directorate of NSS Ground Floor, Shivaji Stadium Annexe Building, Shaheed Bhagat Singh Marg, New Delhi-110001 Ph-23363324, 23364513 Email: pacnss@gmail.com , pacell-nss@nic.in


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नई दिल्ली-110001

F. No. P.29/1/2022/NSS/DTE/
Government of India
Ministry of Youth Affairs & Sports
DIRECTORATE OF NSS
Ground Floor, Shivaji Stadium Annexe Building
Shaheed Bhagat Singh Marg, New Delhi-110001

Dated : 05.12.2022

Tender Notice

Sub: Tender for Transport Services (Bus- Non AC Semi Deluxe) during Republic Day Parade Camp, 2023

Republic Day Parade Camp, 2023 will be organized by Directorate of NSS, Ministry of Youth Affairs & Sports, Government of India at New Delhi from 1 – 31 January, 2023. During the camp, 200 NSS Volunteers (100 Boys and 100 Girls), 15 Programme Officers and 15 Officials will be participating.

2. Quotations are invited for providing Transport Services (Bus) during the camp on following terms & conditions :-

Terms & Conditions

- (i) The tenderers should have three years experience for providing Transport services in Ministry's/Department/Government organization/Autonomous bodies/PSUs.
- (ii) Vehicles (Buses) will be hired as per requirement of the camp during the camp period. The transporter will have to send the vehicle as per the direction of the Camp Director or his authorized person.
- (iii) The bidding firm should have good conditioned of CNG buses. Buses must not be older than 5 years. All the buses must have valid permit to run in the territory of Delhi (NCT) and other States. All drivers should have proper driving license.
- (iv) Only those vehicles in respect of which all the papers/conditions required by concerned Government Authorities are completed will be sent by the transporter for duty in the Camp. The transporter will be expected to maintain punctuality. The driver of the vehicle will obey the directions of the Camp Director or his authorized person. Drivers must be well behaved.
- (v) Any permission from Traffic Police/Transport Authority required during the camp will be the sole responsibility of the transporter concerned.
- (vi) **Contracted hire charges (buses) will including obligatory charges like parking charges, permit fees, Toll tax etc. if any.** No payment will be made for any obligatory charge by this office. Dead mileage will not be given for more than 10 kms.
- (vii) In case of any mishappening/accident by the vehicle, the entire responsibility will be of the transporter.


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- (viii) A daily record indicating vehicle No., time and mileage for each vehicle shall be maintained separately in Duty Slip duly signed by the authorised person on daily basis.
- (ix) Tender contract would be awarded to that firm, whose total cost is the lowest.
- (x) **The transporter will submit a list of vehicle (CNG) along with copy of Registration and Fitness Certificate at least 5 buses. Failure which, quotation will be rejected at any time. Photos of buses external & internal may also be shared.**
- (xi) Denial by the firm after contract is awarded will lead to forfeiture of Earnest Money and blacklisting the firm.
- (xii) Tenders incomplete in any respect are liable to be rejected without assigning any reason thereof. This office will have the right to accepting and rejecting of the tender in whole or in part thereof without assigning/specifying any reasons thereof. There shall be no obligation on the part of this office to inform the unsuccessful tenderer of the outcome of the tender process.
- (xiii) Bids shall be submitted online only at CPP portal <https://eprocure.gov.in/eprocure/app>. Bidders/contractors are advised to follow the instructions for the e-submission of the bids online through the CPP portal for e-procurement. Bidders are advised to visit at least 1-2 days prior to closing date of submission of tender for any amendment/corrigendum/addendum.
- (xiv) All the pages of Technical bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. Manual bids will not be accepted. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter. A scanned copy of the EMD will also be uploaded with the technical bid.
- (xv) The financial bids are to be submitted in the prescribed BOQ online at eprocure.gov.in/eprocure/app.
- (xvi) Tender document for technical bid should not be exceeded from maximum limit of total pages (**30 pages**).
- (xvii) For local transport arrangements, the bidder should submit the undertaking that all buses have valid registration, and are in good condition. The bidder shall be responsible for behavior and conduct of its workers. No worker with doubtful integrity or having a bad record shall be engaged by the bidder.

3. **Performance Security :-**

- (i) Successful tenderers, herein after referred to as supplier, shall have to submit a PS (Performance Security) @ 3% of the total sale value of the contract within seven calendar days of the issue of the acceptance letter/awarding the work (excluding the date of issue). The PS shall be deposited in the form of Bank Draft/Pay Order, drawn on any of the Nationalized Bank in favour of Officer concerned **"Accounts Officer, PAO (Sports)"**, which shall be interest free.

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4. The quotation should be submitted in two parts :-

- (i) **First part** should be submitted for **Technical Bid (as per Annexure-I)** and it should contain all technical details such as EMD, copy of Income tax return filed (A.Y. 2021-22 and 2022-23), experience certificate, balance sheet (2020-21 and 2021-22), GST Registration Certificate etc. duly signed by the authorized person of firm/vendors/bidders.
- (ii) **Second part** should be submitted for **Financial Bid (as per Annexure-II)**. Rates should be quoted without tax.

5. Technical Bid :-

- (i) Bid Security (EMD) :-

S. No.	Contract Period of the Camp	Expected Volume of contract	EMD @ 5% of Estimated Value of the goods to be procured
1	1-31 January, 2023	Rs. 6,50,000	Rs. 32,500

- (ii) EMD of Rs. 32,500 in the form of an account payee demand draft in favour of "**Accounts Officer, PAO (Sports)**", fixed deposit receipt or banker's cheque issued by any nationalized bank payable at Delhi valid for a period of 45 days beyond the contract period i.e. upto 17.03.2023. Name and address should be written on the back side of the DD/Bankers cheque. DD/Bankers Cheque should be deposited in this office in original before opening of Technical bid.
- (iii) EMD will be refunded to the unsuccessful tenderer within 15 days from the date of issue of work order to the successful tenderer and no interest would be paid thereon. The vendors shall send a request letter in the office for returns of EMD.
- (iv) EMD of the successful tenderer will be released only after the firm concerned deposits necessary PSD (Performance Security Deposit). No interest will be paid on the EMD/Security Deposit. The vendors shall send a request letter in the office for returns of EMD. And SD amount will return after completion of the camp.
- (v) Documents for Technical Bid :-
- Earnest Money deposit (EMD)
 - Self-attested copy of the PAN card
 - Income Tax Return filed for the last two assessment year (i.e. A.Y 2021-22 and 2022-23)
 - Copies of audit balance sheet for last two years (2020-21 and 2021-22)
 - Experience Certificate/document (Mentioned No. of years)
 - Goods and Service Tax Registration Certificate
 - Copy of Registration and fitness certificate atleast for 5 buses


6. Financial Bid :-

- (i) Financial Bids of only those contractors will be opened, who are found eligible in Technical Bid at CPP portal <https://eprocure.gov.in/eprocure/app>.


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- (ii) The date will be finalized by the Committee for opening of financial bids after evaluation of Technical bid.
7. The last date of submission of the tender is 14.12.2022 at 5.00 PM. Technical bids will be opened on 16.12.2022 at CPP portal <https://eprocure.gov.in/eprocure/app>. Those who do not fulfill the conditions, quotation will be rejected at any time.
8. If the work of the contractor is found unsatisfactory, contract can be terminated by this office at any time without assigning any reason/notice. In this respect, the decision of this office shall be final and binding.

Encl: as above


(Dr. Kamal Kumar Kar)
Assistant Programme Adviser

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REPUBLIC DAY PARADE CAMP 2023
TECHNICAL BID FOR TRANSPORT (BUS)

Sl. No.	Particulars	Information/document attached with page No.
1	Name of Firm	
2	Address with Pin Code	
3	Name of Contact Person	
4	Contact No.	(O) : (M) :
5	E-mail Address	
6	Goods & Service Tax No.	
7	TAN/TIN No. (if any)	
8	Self-attested copy of the PAN card issued by the Income Tax Department with copy of Income Tax Return filed for the last two assessment year (i.e. A.Y 2021-22 and 2022-23)	
9	Copies of audit balance sheet for the last two years (2020-21 and 2021-22)	
10	Earnest Money (Bank Draft/ Bankers Cheques	
11	Proof of experiences as specified in clause 2(i) of the tender document	
12	Copy of Registration and Fitness Certificate for atleast 5 Buses	
13	Any other documents, if required	

Signature of the Bidder
(Name and address of Bidder)

(Seal)

REPUBLIC DAY PARADE CAMP 2023
FINANCIAL BID FOR TRANSPORT SERVICES (BUS)

To

Director
Directorate of NSS
Ground Floor, Shivaji Stadium Annexe Building
Shaheed Bhagat Singh Marg, New Delhi-110001

Sir,

In response to your letter No. F. No. P.29/1/2022/NSS/DTE/ dated -----, calling sealed tenders for Transport Services (Bus) during NSS Republic Day Parade Camp, 2023, we quote our rates as under :-

(Bus : Semi Deluxe(Non-AC)

S. No.	Purpose	Rate (in Rs.) Per trip/Bus	Tax (if any)
1	Visit to Kartavyapath/President House/ Vice President House/PM House (from Camp venue, Central Delhi & back)		
2	Sightseeing (all the point of Delhi/New Delhi)		
3	One day trip to Agra (Taj Mahal, Red Fort)		
	Total		

We agree to abide by the terms and conditions unconditionally as given in above referred letter.

(Signatures of the Authorized Person

(Seal)