

F. No. P.29/5/2020/NSS/DTE/2902  
Government of India  
Ministry of Youth Affairs & Sports  
**DIRECTORATE OF NSS**  
12/11, Jannagar House, New Delhi-110011

Dated : 11.12.2020

**TENDER FOR TRANSPORT SERVICES BUS (NON-AC : SEMI DELUX) AND CARS DURING REPUBLIC DAY PARADE CAMP, 2021**

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Republic Day Parade Camp, 2021 will be organized by Directorate of NSS, Ministry of Youth Affairs & Sports, Government of India at New Delhi from 1 – 31 January, 2021. During the camp, 200 NSS Volunteers, 15 Programme Officers and 15 Officials will be participating.

2. Quotations are invited for providing Transport Services (Bus and Cars) during the camp on following terms & conditions :-

**Terms & Conditions**

- (i) The tenderers should have three years experience for providing Transport services in Ministry's/Department/Government organization/Autonomous bodies/PSUs.
- (ii) Vehicles (Buses and Cars) will be hired as per requirement of the camp during the camp period. The transporter will have to send the vehicle as per the direction of the Camp Director or his authorized person.
- (iii) The bidding firm should have good conditions of buses and Cars. Buses must not be older than 7 years and cars should not be older than 3 years. All the buses and cars must have valid permit to run in the territory of Delhi & other States. All drivers should have proper driving license.
- (iv) Only those vehicles in respect of which all the papers/conditions required by concerned Government Authorities are completed will be sent by the transporter for duty in the Camp. The transporter will be expected to maintain punctuality. The driver of the vehicle will obey the directions of the Camp Director or his authorized person. Drivers must be well behaved.
- (v) Any permission from Traffic Police/Transport Authority required during the camp will be the sole responsibility of the transporter concerned.
- (vi) **Contracted hire charges (buses and taxi) will including obligatory charges like parking charges, permit fees, Toll tax etc. if any.** No payment will be made for any obligatory charge. Dead mileage will not be given for more than 10 kms. in any case.
- (vii) In case of any mishappening/accident by the vehicle, the entire responsibility will be of the transporter.
- (viii) A daily record indicating vehicle No., time and mileage for each vehicle shall be maintained separately in Duty Slip duly signed by the authorised person on daily basis.
- (ix) Tender contract would be awarded to that firm, whose total cost is the lowest.
- (x) The transporter will submit a list of vehicle along with copy of Registration and Fitness Certificate at least 5 buses & 3 cars.
- (xi) Denial by the firm after contract is awarded will lead to forfeiture of Earnest Money and blacklisting the firm.



- (xii) Tenders incomplete in any respect are liable to be rejected without assigning any reason thereof. This office will have the right to accepting and rejecting of the tender in whole or in part thereof without assigning/specifying any reasons thereof. There shall be no obligation on the part of this office to inform the unsuccessful tenderer of the outcome of the tender process.
- (xiii) Bids shall be submitted online only at CPP portal <https://eprocure.gov.in/eprocure/app>. Bidders/contractors are advised to follow the instructions for the e-submission of the bids online through the CPP portal for e-procurement. Bidders are advised to visit at least 3 days prior to closing date of submission of tender for any amendment/corrigendum/addendum.
- (xiv) All the pages of Technical bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. Manual bids will not be accepted. The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter. A scanned copy of the EMD will also be uploaded with the technical bid. The financial bids are to be submitted in the prescribed BOQ online at [eprocure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app).

### 3. Security Deposit :-

- (i) Successful tenderers, herein after referred to as supplier, shall have to submit a SD (Security Deposit) @ 10% of the total sale value of the contract within seven calendar days of the issue of the acceptance letter/awarding the work (excluding the date of issue). The SD shall be deposited in the form of Bank Draft/Pay Order, drawn on any of the Nationalized Bank in favour of Officer concerned "**Accounts Officer, PAO (Sports)**", which shall be interest free.

### 4. The quotation should be submitted in two parts :-

- (i) **First part** should be submitted for **Technical Bid (as per Annexure-I)** and it should contain all technical details such as EMD, copy of Income tax return filed (A.Y. 2020-21), experience certificate, balance sheet, GST Registration Certificate etc. duly signed by the authorized person of firm/vendors/bidders. **Same firms can apply for single or both types of the vehicles (Bus and Cars).**
- (ii) **Second part** should be submitted for **Financial Bid (as per Annexure-II – Part-I and part-II)**. Rates should be quoted without tax.

### 5. Bid Security (EMD) :- EMD @ 2% of Estimated value (Rs. 11,68,000) of the goods to be procured for Transport – Rs. 23,360/-

#### Part – I (Bus)

| S. No. | Contract Period of the Camp | Expected Volume of contract | EMD @ 2% of Estimated Value of the goods to be procured |
|--------|-----------------------------|-----------------------------|---|
| 1      | 31.12.2019 to 31.1.2020     | Rs. 10,68,000/-             | Rs. 21,360/-  |

#### Part – II (Cars)

| S. No. | Contract Period of the Camp | Expected Volume of contract | EMD @ 2% of Estimated Value of the goods to be procured |
|--------|-----------------------------|-----------------------------|---|
| 1      | 31.12.2019 to 31.1.2020     | Rs. 1,00,000/-              | Rs. 2,000/-   |

- (i) EMD in the form of an account payee demand draft in favour of “**Accounts Officer, PAO (Sports)**”, fixed deposit receipt, or banker’s cheque issued by any nationalized bank payable at Delhi valid for a period of 45 days beyond the contract period i.e. upto 17.03.2021. Name and address should be written on the reverse side of the DD/Bankers cheque. DD/Bankers Cheque should be deposited in this office in original before opening of Technical bid.
- (ii) EMD will be refunded to the unsuccessful tenderer within 15 days from the date of issue of work order to the successful tenderer and no interest would be paid thereon. EMD of the successful tenderer will be released only after the firm concerned deposits necessary SD (Security Deposit). No interest will be paid on the EMD/Security Deposit.

**6. Documents for Technical Bid :-**

- (a) Earnest Money deposit (EMD)  
(b) Self-attested copy of the PAN card  
(c) Income Tax Return filed for the last financial year (i.e. A.Y 2020-21)  
(d) Copies of audit balance sheet for the last two years (2018-19 & 2019-20)  
(e) Experience Certificate  
(f) Goods and Service Tax Registration Certificate  
(g) Copy of Registration and fitness certificate

7. The last date of submission of tender is 19.12.2020 at 5.00 PM. Technical bids will be opened on 21.12.2020 at 3.00 PM or any subsequent day/time in the presence of bidders or their representative. Those who do not fulfill the conditions, quotation will be rejected at any time.

8. Financial Bids of only those contractors will be opened on 22.12.2020 at 3 PM, who are found eligible in Technical Bid.

9. If the work of the contractor is found unsatisfactory, contract can be terminated by this office at any time without assigning any reason/notice. In this respect, the decision of this office shall be final and binding.



(Dr. Kamal Kumar Kar)  
Assistant Programme Adviser

Encl: as above

**REPUBLIC DAY PARADE CAMP 2020-21**  
**TECHNICAL BID FOR TRANSPORT**

| Sl. No. | Particulars  | Information/document attached with page No. |
|---------|--|---|
| 1       | Name of Firm   |   |
| 2       | Address with Pin Code  |   |
| 3       | Name of Contact Person   |   |
| 4       | Contact No.  | (O) :<br>(M) :                              |
| 5       | E-mail Address   |   |
| 6       | Goods & Service Tax No.  |   |
| 7       | TAN/TIN No. (if any)   |   |
| 8       | Self-attested copy of the PAN card issued by the Income Tax Department with copy of Income Tax Return filed for the last financial year (i.e. A.Y 2020-21) |   |
| 9       | Copies of audit balance sheet for the last two years (2018-19 & 2019-20)   |   |
| 10      | Earnest Money (Bank Draft/ Bankers Cheques)  |   |
| 11      | Proof of experiences as specified in clause 2(i) of the tender document  |   |
| 12      | Copy of Registration and Fitness Certificate for 5 Buses/3 Cars or both  |   |
| 13      | Any other documents, if required   |   |

**Signature of the Bidder**  
**(Name and address of Bidder)**

**(Seal)**

**REPUBLIC DAY PARADE CAMP 2021**  
**FINANCIAL BID FOR TRANSPORT SERVICES**

To

Director  
Directorate of NSS  
12/11, Jamnagar House, New Delhi

Sir,

In response to your letter No. F. No. P.29/5/2020/NSS/DTE/ dated 11.12.2020, calling sealed tenders for Transport Services during NSS Republic Day Parade Camp, 2021, we quote our rates as under :-

**Part – I (Bus : Non Ac (Semi Deluxe))**

| S. No. | Purpose   | Rate (in Rs.)<br>Per trip/Bus | Tax<br>(if any) |
|--------|---|-------------------------------|-----------------|
| 1      | Visit to Vijay Chowk/President House/ PM House/Vice President House (from Camp venue Chanakyapuri & back) |                               |                 |
| 2      | Sightseeing (all the point of Delhi/New Delhi)  |                               |                 |
| 3      | One day trip to Agra (Taj Mahal, Red Fort)  |                               |                 |
|        | <b>Total</b>  |                               |                 |

**Part – II (Cars)**

| S. No. | Purpose   | Vehicle                  | Rate<br>(in Rs.)<br>(8 hrs/80<br>kms) | Charges<br>for extra<br>Km. | Charges<br>for extra<br>hours | Tax<br>(if any) |
|--------|---|--------------------------|---------------------------------------|-----------------------------|-------------------------------|-----------------|
| 1      | For local visit i.e. Rajpath/President House/ PM House/Vice President House, Local Delhi (From Camp site at Chanakyapuri) | Swift<br>Dzire/<br>Inova |                                       |                             |                               |                 |

We agree to abide by the terms and conditions unconditionally as given in above referred letter.

(Signatures of the Authorized Person

(Seal)