



GOVERNMENT OF INDIA
MINISTRY OF YOUTH AFFAIRS & SPORTS
DEPARTMENT OF YOUTH AFFAIRS

NATIONAL YOUTH CORPS

SCHEME
GUIDELINES

(Updated upto March, 2014)

NATIONAL YOUTH CORPS

- SCHEME GUIDELINES

INTRODUCTION

India is on the threshold of an unique demographic dividend with young persons within the age group of 13-35 years comprising more than 40% of the total population of India. This cohort which is the most vibrant and dynamic segment of the country's population constitutes potentially its most valuable human resource. This "Youth Bulge" in the light of its impact on work participation and dependency ratios has been called a window of opportunity in terms of growth and development of our country, an opportunity which would need to be seized before the window closes. This poses its own challenges with reference to inclusive growth and the need to bridge divides. The requirements for this will transcend sectoral programmes, and would require a variety of interventions and programmes aimed at addressing the youth in a multidimensional manners. In exploring opportunities to enable the youth to make their many sided contribution to national development, it must not be forgotten that this involvement is essentially a process of completion of their education.

MISSION STATEMENT

It has been the constant endeavor of Government of India (GOI) to channelize the energies and capabilities of its considerable youth population (70% of the total population is below 35 years of age) towards nation building activities by organizing them into volunteer groups. Hon'ble President in her address to the joint session of the Parliament in June,2009 outlined the broad areas of priority of the Government of India as well as certain specific commitments. These, inter-alia, included launching a new scheme of Voluntary National Youth Corps to take up creative social action.

BACKGROUND

The Government had earlier introduced two schemes-The National Service Volunteer Scheme (NSVS) in 1977-78 and the Rashtriya Sadbhawana Yojana (RSY) in 2005, being implemented through the NYKS, wherein young volunteers were enrolled on a full time basis for participating in youth based activities.

Nehru Yuva Kendra Sangathan (NYKS) Scheme was launched in 1972 to organize rural youth and to involve them in developmental activities. The network of NYKS has grown to 623 districts of the country.

OBJECTIVES

The scheme of National Youth Corps (NYC) is to be implemented by amalgamating the two existing volunteer schemes into a new scheme christened ‘**National Youth Corps**’. The Scheme would create a space enabling young men and women in the age group of 18-25 to serve up to two years in nation building activities, for which they would receive a suitable honorarium. The Scheme has the following objectives:

- To set up a group of disciplined and dedicated youth who have the inclination and spirit to engage in the task of nation building
- To facilitate the realization of inclusive growth (both social and economic)
- To act as points for dissemination of information, basic knowledge in the community
- To act as group modulators and peer group educators
- To act as role models for the younger cohort specially towards enhancement of public ethics, probity and dignity of labour.

VOLUNTEERS STRENGTH & DEPLOYMENT

A total of 20,000 volunteers shall be deployed, of which 8000 volunteers shall be deployed in the State of J&K. Out of the 8000 volunteers, 7700 volunteers shall be registered & deployed by the Government of J&K; the rest 300 volunteers shall be deployed by NYKS in J&K. The remaining 12,000 volunteers shall be deployed in the rest of the country. Deployment will only be for two years. In case of drop in the strength of volunteers during the period of their deployment, the shortfall/ replacement would be met from an approved reserve list prepared for the purpose at the time of their selection.

IMPLEMENTING AGENCY

Department of Youth Affairs, Government of India will be responsible for the overall implementation of the scheme. Nehru Yuva Kendra Sangathan (NYKS), the autonomous organization under the administrative control of Department of Youth Affairs will work as the implementing arm of the Department.

As regards the State of J&K, it will be the responsibility of the State Government to register as well as deploy volunteers and to assign them suitable tasks, as per local needs/ requirements.

ELIGIBILITY CONDITIONS FOR ENROLMENT AS NYC VOLUNTEER

Qualification :- A minimum Class 10th Pass eligible to enroll as NYC volunteers for all States. Preference in section will be given to the following :

- Candidates having higher educational qualification and knowledge of computer application.
- Member of NYKS affiliated Youth Clubs in general and members of Mentor Youth Clubs in particular.

(Amended vide GoI Ministry of Youth Affairs letter No. 13-23/2011- NYKS dated 24.01.2013)

Age : Minimum 18 years and maximum 25 years as on 1st April of the year of registration.

Students who have enrolled themselves for regular academic courses are not eligible for registration under the scheme, keeping in view the nature of their full time assignment.

Participation of weaker sections such as SC/ST community will be encouraged, and gender balance amongst volunteers, both for registration and deployment, maintained to the extent possible.

REGISTRATION OF VOLUNTEERS

NYKS will perform the role of the National Secretariat for the purpose of registering volunteers throughout the country. Any young person wishing to enroll himself/ herself as a volunteer shall be required to submit his/her application, as per the prescribed proforma (Annex – I) to the concerned District Youth Coordinator of NYKS.

All District Youth Coordinators would invite applications from their affiliated Youth Clubs, for registration of volunteers by putting out notices and adequate publicity as per Annex.- II.

In the State of Jammu & Kashmir, volunteers may register themselves with the agency/ department, as decided by the State Government. However, in J&K 300 volunteers would be registered and deployed by the Nehru Yuva Kendras, and assigned work by NYKS. Applicants called for interview shall be required to produce original certificates in support of their educational qualification, date of birth, etc. and also submit the attested copies of the same. It will be necessary to include the Unique Identity Number (UID) wherever available or the Voter Id number. The application format will be technologically compatible to obviate any kind of subjective selection. A web portal in respect of NYC will have complete data - base of each applicant, selection and deployment of volunteers. All applications received under the Scheme will be processed through IT based network, with necessary linkage provided by NYKS.

SELECTION OF VOLUNTEERS

The volunteers will be selected by a Selection Committee consisting of at least 3 members and not more than 5 members. The Chairman of the Committee will be the Deputy Commissioner or District Collector of the concerned District. Other members would be eminent persons in the field of education or public figures or officials/administrators associated with youth work or rural development to be nominated by the Collector/DC of the District. District Youth Coordinator of NYK shall serve as Member Secretary.

Preference may be given to members of NYK's affiliated Youth Clubs, volunteers with past experience in NYKS/NSS.

OFFER LETTER & LETTER OF ACCEPTANCE

Offer Letter and Letter of Acceptance for engagement as volunteer would be as per Annex.-III (A&B) and Annex.-IV(A&B).

AREAS OF DEPLOYMENT OF VOLUNTEERS

J&K volunteers shall be deployed in the State of J&K for multifarious activities as deemed fit by the State Government.

Volunteers drawn for the rest of the country shall be deployed in the existing schemes/ programmes of the Ministry of Youth Affairs and Sports, Nehru Yuva Kendra Sangathan and collaborative programmes with other Ministries/ Departments of the Govt. of India.

DRESS CODE FOR VOLUNTEERS

A uniform dress code for the volunteers will be prescribed under the Scheme. The basic idea behind providing uniforms is to give a unique identity to these volunteers, enabling user agencies to highlight their specific deployment. The pattern of the uniform and its financial implications is being worked out separately.

ORIENTATION AND TRAINING

All volunteers will undergo a Orientation Programme followed by Basic training for a period of 4 weeks, which would form part of the total period of deployment namely two years.

In addition, volunteers from J&K will be provided one week Orientation and Basic training in J&K.

TRAINING

Ministry of Labour will provide modular training to J&K volunteers to improve their employability skills, in the last quarter of the second year of deployment. The outcome

of the pilot project in J&K will set the benchmark for broad basing similar activities in other States, in future.

If sufficient trainers/institutions are not available in Jammu & Kashmir, volunteers may be trained in Institutions outside the States, for which boarding / lodging cost, as necessary, may be adjusted from the moneys provided for honorarium and exposure visit.

Volunteers would have the option to choose the need-based skill training programme, after completion of one year of engagement to help facilitate the Ministry of Labour to get sufficient time for organizing the specific training. Generally, the duration of a Modular Skill Training Programme ranges from 10 days to 6 months. Since training will be provided in the last quarter of the second year, in the event of a candidate opting for a training/ programme exceeding 3 months beyond this period of engagement as volunteer, the cost in all respects, regarding boarding/lodging etc. for the spillover period shall be borne by candidate himself /herself.

There will be a provision for exposure visits (out of J&K) for the volunteers of J&K , who undergo their modular skill development training within J&K.

All volunteers deployed by NYKS shall undergo a two week Induction training in the month of April of the year of deployment. A Refresher training shall be organised in the month of April in the following year of deployment. A De-induction training programme will be organised in the month of March in the second year of deployment.

Training Schedule :

Sl. No		Particulars	Duration
For 8000 Jammu & Kashmir Volunteers	1	Orientation and Basic Training	Seven days
	2.	Exposure visit	10 days(Maximum)
	3.	Modular Skill Development training, Ministry of Labour & Employment (DG ET)	Ten days to six months depending upon vocation.
For 12000 other NYC volunteers	1	Induction Training	Fifteen days
	2	Refresher Training	Seven days
	3	De-induction Training	Seven days

HONORARIUM

Volunteers will be paid an honorarium of Rs. 2500/- (Rupees two thousand five hundred only) per month (inclusive of TA) for their period of engagement, up to a maximum of two years (including the period of training of 4 weeks) for identified development activities.

DURATION OF DEPLOYMENT

Volunteers will be registered for a maximum period of two (02) year plus the duration they undergo Skill Development Training. Volunteers can be disengaged by a notice of one month from either side.

(Amended vide GoI Ministry of Youth Affairs letter No. 13-23/2011- NYKS dated 12.12.2013)

SUPERVISION AND DISCIPLINE

NYKS will look after the administration of the volunteers deployed by NYKS. During duty period, a volunteer engaged with a programme, she/ he shall subject herself/himself to the total discipline of the Scheme. The organization would make suitable provisions for appropriate guidance of the volunteers during field level work environment or through periodic consultations. Similarly, suitable provisions for assessing/ evaluating work done by the volunteers will be evolved. To facilitate evaluation of the work done by each functionary, he/she shall maintain a daily diary, indicating therein the tasks undertaken/ completed by him/her for each day. In addition, every volunteer shall submit a periodical progress report to his/her immediate supervisor.

POLICY AND COORDINATION FRAMEWORK

A high power Monitoring Committee, headed, preferably, by the Chief Secretary will also be set up to provide the necessary policy and co-ordination frame work with respect to the deployment of volunteers in J&K. As regards volunteers, deployed by NYKS, the Ministry of Youth Affairs and Sports shall monitor the Scheme & provide necessary modifications from time to time.

ENTITLEMENT OF LEAVE

A volunteer will be allowed 12 days casual leave each year. Leave, however will be sanctioned by the appropriate supervisor under whom the volunteer is deployed. No other kind of leave is permissible. Pro-rata deduction of honorarium would be made for any unauthorized leave.

CERTIFICATE OF MERIT

Upon successful completion of the assignment by the volunteer, the concerned organization will award a Certificate of Merit, during the passing out Camp held for the purpose. The certificate will duly recognize his/her services to the community and nation building, as well as the work experience gained by him/her during the period of deployment.

All volunteers past and present shall be invited to the NYC Foundation Day celebrations to be held every year, in each district and State/UT in the country.

FUNDING

Requisite funds shall be released directly to the State Government in respect of volunteers deployed in the State of J&K. The State Govt. will in turn set up an appropriate mechanism for timely payment of honorarium to the volunteers facilitated by the banking agencies.

Funds will be released to Nehru Yuva Kendra Sangathan for the rest of the volunteers, deployed in the rest of the country. Payment of honorarium to the volunteers shall be done by e-banking mode.

REVISION/ AMENDMENTS

Any revision/ amendment to the Scheme of National Youth Corps shall require the prior approval of Secretary, Department of Youth Affairs, Government of India.



**GOVERNMENT OF INDIA
NATIONAL YOUTH CORPS
APPLICATION FORM**

1	Full Name (in CAPITAL LETTERS)	First	Middle	Last	
2	Sex (Please Tick)	Male <input type="checkbox"/> Female <input type="checkbox"/>			
3	Date of Birth	Date Month Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			
	Place of Birth	Village/Town/City _____			
		District _____			
		State/UT _____			
4	Age as on 1st April 2014 (Minimum eligible age is 18 years and maximum age is 25 years as on 1-4-2014)	Year(s) <input type="text"/> <input type="text"/> Month(s) <input type="text"/> <input type="text"/>			
5	Father's Name	First	Last		
6	Mother's Name	First	Last		
7	Category (Tick appropriate Box)	General <input type="checkbox"/>	SC <input type="checkbox"/>	ST <input type="checkbox"/>	OBC <input type="checkbox"/>
8	Educational Qualification Minimum 12th class pass (Note: in case of J & K and North Eastern States eligibility is 10th Pass)	10th pass <input type="checkbox"/> 12th Pass <input type="checkbox"/> Graduate <input type="checkbox"/> Post Graduate <input type="checkbox"/> Others (Certificate/Diploma) <input type="checkbox"/>			

	Year of passing the highest examination		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>					
	Name of the Institute/Board/University							
	Professional, technical and other qualifications (Diploma/Certificate etc.) if any, give details							
9	Current status of applicant ie: Student/Employed, Unemployed, others – specify							
10	Languages Known		Name of the Language	Speak	Read	Write		
11	Permanent Address							
	House Number		Village/Town/Colony					
	State		Block and District					
	Post Office/ Police Station		Pin Code					
	Phone Number with STD code		Contact No.					
12	Present Address							
	House Number		Village/Town/Colony					
	Post Office		Block and District					
	State		Pin Code					
	Phone Number with STD Code		Contact No					
			Mobile No					
	13	Have you ever participated in the programmes of (NYKS, NSS, NCC, Bharat Scouts & Guides, School, College, Others) (Please tick only)		NYKS	NCC	BS&G	NSS	
						School	College	
Length of Experience (Organization wise) as Volunteer		Year (s)	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
		Month (s)	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
14	Are you active member of a village level							

	Youth Club affiliated with NYK	Yes <input type="checkbox"/>	NO <input type="checkbox"/>
	(i) If Yes, Name and Address of Youth Club		
	(ii) Designations in Youth Club	Office Bearer <input type="checkbox"/>	Member <input type="checkbox"/>
	(iii) Period of association with Club	Year(s) <input type="checkbox"/> <input type="checkbox"/>	Month(s) <input type="checkbox"/> <input type="checkbox"/>
15	Name, Address & Telephone number of two responsible persons of the applicant's locality, who can vouch for the applicant/ know him/her for the last 3 years	1.	Ph No.
		2.	Ph. No

Declaration

I declare that the particulars furnished in this registration/application are true, complete and correct to the best of my knowledge and belief. I have neither convicted by any court of law nor in any criminal proceedings any where in India. I am fully aware that serving as volunteer is a full time assignment and I may be assigned any work by my deploying agency.

I am solely responsible for the information so furnished.

Date-----

Place-----

(Signature of the Applicant)

Name of the Applicant-----

1. Documents to be attached (Self attested)
2. Copy of the Birth Certificate
3. Copy of Certificate of SC/ST/OBC
4. Copies of Certificates of highest Educational Qualification
5. Copy of Address proof (any one out of Voter I.D/Driving License/Passport/Ration Card)



Government of India
Ministry of Youth Affairs & Sports
Department of Youth Affairs
NATIONAL YOUTH CORPS
CALL FOR NATIONAL VOLUNTEERS

Government of India seeks young persons to help channelise their energies and capabilities towards nation building activities by organizing them into volunteers groups. You shall be asked to spearhead campaigns/ awareness programme about health, literacy, sanitation, gender and other social issues and may also be called upon to assist the administration in emergency or implementation of various programmes.

Eligibility:

- i) Education – At least class X Pass (Class X)
- ii) Age – Between 18 and 25, i.e. should be born not before _____ and not later than _____.

Honorarium:

Rs. 2500/- p.m. all inclusive for two years. This is neither a paid employment nor confers any legal right on the volunteer to claim employment with the Government.

How to Apply:

Visit the Department's website for details of the Scheme, application proforma and apply to the under-mentioned officer by (date)_____.

Office of District Youth Coordinator,
Nehru Yuva Kendra Sangathan,
District:
Postal Address:

Youth Coordinator
Nehru Yuva Kendra (full address)

(Rest of India Volunteers)

To

**Subject: Offer of Engagement as Volunteer under the National Youth Corps (NYC)
– regarding.**

Sir,

On the basis of the recommendation made by the Selection Committee constituted for the purpose, it is informed that you have been selected for engagement as a Volunteer under the National Youth Corps (NYC). The terms and conditions of engagement are as under:

1. The engagement is purely on voluntary basis, for a maximum period of two years. The volunteer shall perform such duties as assigned to him/her by the competent authority.
2. During the period of engagement, Honorarium of Rs. 2500/- per month (all inclusive) will be paid. No other allowances shall be admissible.
3. Volunteer will be entitled to grant of 12 days casual leave each year as amended from time to time.
4. Engagement carries the liability to serve in any part of the district.
5. Volunteer is not entitled for Traveling Allowance for joining.
6. Other conditions of service will be governed by the Scheme guidelines of National Youth Corps (NYC) and orders issued from time to time.
7. Engagement is on full time basis and the volunteer will not accept any other assignment during this period.
8. In case work of volunteer is not found satisfactory, the deployment can be terminated at any time by a notice of one month.
9. The deployment can also be terminated by the volunteer by giving one month notice.
10. Volunteer will not have any claim or right for regular appointment to any post under the deploying agency/department.
11. The volunteer will bring certificate of medical fitness from Authorized Medical Attendant (AMA) at time of his/her joining. Continuation of engagement is subject to physical fitness. He/She is liable to be discharged from the said engagement in case found medically unfit.
12. If the above terms and conditions are acceptable, you are required to submit an undertaking as in the enclosed proforma and report to the undersigned within 7 days of receipt of this letter.

District Youth Coordinator
Nehru Yuva Kendra

Annex– III-B

(J&K Volunteers)

To

Subject: Offer of Engagement as Volunteer under the National Youth Corps (NYC) –
regarding.

Sir,

On the basis of the recommendation made by the Selection Committee constituted for the purpose, it is informed that you have been selected for engagement as a Volunteer under the National Youth Corps (NYC). The terms and conditions of engagement are as under:

1. The engagement is purely on voluntary basis, for a maximum period of two years. The volunteer shall perform such duties as assigned to him/her by the competent authority.
2. During the period of engagement, Honorarium of Rs. 2500/- per month (all inclusive) will be paid. No other allowances shall be admissible.
3. Volunteer will be entitled to grant of 12 days causal leave each year as amended from time to time.
4. Engagement carries the liability to serve in any part of the district.
5. Volunteer is not entitled for Traveling Allowance for joining.
6. Other conditions of service will be governed by the Scheme guidelines of National Youth Corps (NYC) and orders issued from time to time.
7. Engagement is on full time basis and the volunteer will not accept any other assignment during this period.
8. In case work of volunteer is not found satisfactory, the deployment can be terminated at any time by a notice of one month.
9. The deployment can also be terminated by the volunteer by giving one month notice.
10. Volunteer will not have any claim or right for regular appointment to any post under the deploying agency/department.
11. The volunteer will bring certificate of medical fitness from Authorized Medical Attendant (AMA) at time of his/her joining. Continuation of engagement is subject to physical fitness. He/She is liable to be discharged from the said engagement in case found medically unfit.
12. Volunteer will be provided modular employment skill (MES) training in the last quarter of the 2nd year, with the help of Government of India, Ministry of Labour. If sufficient trainers/institutions are not available in Jammu and Kashmir, he/she they might be trained out of the State, for which board/lodging cost, as necessary, will adjusted from the honorarium and exposure visit of the volunteer. The volunteer would have the option to choose the skill training programme after completion of one year of engagement to enable Ministry of Labour sufficient time for organizing the training. Generally, MES Training ranges from 10 days to 6 months. Since the training will be provided in the last quarter, in the event a candidate opts for a training exceeding 3 months beyond his/her period of

engagement as volunteer, the cost in all respects with respect to board/lodging etc. for the spill-over period shall be borne by the volunteer himself/herself.

13. If the above terms and conditions are acceptable, you are required to submit an undertaking as in the enclosed proforma and report to the undersigned within 7 days of receipt of this letter.

District Youth Coordinator
Nehru Yuva Kendra

Annex – IV-A

(Rest of India Volunteers)

To

Officer of District Youth Coordinator

District _____

Postal Address _____

Subject: Letter of Acceptance for Engagement as Volunteer under the National Youth Corps (NYC)

- i. I certify that I have carefully read and understood the terms and conditions mentioned in the Offer Letter for engagement as volunteer under National Youth Corps (NYC).
- ii. I understand and am fully aware that after the completion of my tenure as a volunteer under National Youth Corps Scheme, I will not have any right or claim for employment in the deploying agency/Department.
- iii. I understand and agree to abide by the terms and conditions of my engagement under the scheme.
- iv. I undertake to abide by the rules and regulation of the deploying agency/Department during the tenure of my engagement as a volunteer.
- v. I understand that any breach of the terms and conditions would entail termination of my deployment on one month's notice and that the decision of the deploying agency/Department in this regard shall be final and binding on me.
- vi. I certify that I was not registered as a volunteer under the National Service Volunteer (NSV) Scheme and Rashtriya Sadbhavana Yojana (RSY).
- vii. I am presently not enrolled for any regular academic course nor do I intend to get enrolled during the period of my engagement.
- viii. I certify that I have never been arrested/prosecuted/kept under detention/fined/convicted by a Court of Law for any offence. Further, no criminal case is pending against me in any Court of Law.
- ix. I do hereby declare that the particulars furnished by me in my application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, I am liable for termination of my engagement as a volunteer without assigning any reason.

(Signature of applicant)

Name of applicant.

Date.

Place.

Annex – IV-B

(J&K Volunteers)

To

Officer of District Youth Coordinator

District _____

Postal Address _____

Subject: Letter of Acceptance for Engagement as Volunteer under the National Youth Corps (NYC)

- i. I certify that I have carefully read and understood the terms and conditions mentioned in the Offer Letter for engagement as volunteer under National Youth Corps (NYC).
- ii. I understand and am fully aware that after the completion of my tenure as a volunteer under National Youth Corps Scheme, I will not have any right or claim for employment in the deploying agency/Department.
- iii. I understand and agree to abide by the terms and conditions of my engagement under the scheme.
- iv. I undertake to abide by the rules and regulation of the deploying agency/Department during the tenure of my engagement as a volunteer.
- v. I understand that any breach of the terms and conditions would entail termination of my deployment on one month's notice and that the decision of the deploying agency/Department in this regard shall be final and binding on me.
- vi. I certify that I was not registered as a volunteer under the National Service Volunteer (NSV) Scheme and Rashtriya Sadbhavana Yojana (RSY).
- vii. I am presently not enrolled for any regular academic course nor do I intend to get enrolled during the period of my engagement.
- viii. I certify that I have never been arrested/prosecuted/kept under detention/fined/convicted by a Court of Law for any offence. Further, no criminal case is pending against me in any Court of Law.
- ix. I understand that I shall be provided modular employment skill (MES) training in the last quarter of the 2nd year of my engagement with the help of Govt. of India, Ministry of Labour. I further understand that if sufficient trainers/institutions are not available in Jammu and Kashmir, I may undergo training out of the state for which board/lodging cost, as necessary will be adjusted from my honorarium and exposure visit. I hereby give consent for skill training programme, as deemed fit by the Government. In case I opt for a training exceeding 3 months beyond the period of my engagement as a volunteer, I undertake to bear the cost in all respects towards my with board/lodging etc. for the spill-over period.
- x. I do hereby declare that the particulars furnished by me in my application are true, complete and correct to the best of my knowledge and belief. In the event of

any information being found false or incorrect, I am liable for termination of my engagement as a volunteer without assigning any reason.

(Signature of applicant)

Name of applicant.

Date.

Place.

